



Capital Region Workforce Investment Board
LOCAL PLAN

JULY 1, 2014 - JUNE 30, 2015

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The following attachments are provided separately:

- [Attachment C: Signature of Local Board Chair](#)
- [Attachment D: Signature of Chief Elected Official](#)
- [Attachment E: Signature of WIB Director](#)
- [Attachment F: Federal and State Certifications](#)
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Labor Market Overview

WIA §118 (b) The local plan shall include - (1) an identification of—
 (A) the workforce investment needs of businesses, jobseekers, and workers in the local area;
 (B) the current and projected employment opportunities in the local area; and
 (C) the job skills necessary to obtain such employment opportunities;

LWIB and Regional Demand Lists are now maintained online at:

<http://www.labor.ny.gov/workforcenypartners/lwia/lmi-for-workforce-planning.shtm>. Any changes to these lists should be sent to DEWS.WebpagePostings@labor.ny.gov.

1. I attest that the priority ranked list of local area’s demand occupations was last updated on 6/18/14.
 a. How was this information shared with the Board? Distributed at the last Executive Board meeting and it is published on our website. On what date? 6/18/14.

2. What factors were used in determining your demand list?

The following factors were used to determine the Capital Region Demand Occupation List:

- 1) Data from the New York State Department of Labor Market Analyst for the Capital Region
- 2) Information from the New York State Department of Labor Business Services Team for the Capital Region
- 3) Continuously updated information from the online Regional Demand List:
<http://www.labor.ny.gov/workforcenypartners/lwia/lmi-for-workforce-planning.shtm>
- 4) The Administrative Board of the Capital Region Workforce Investment Board reviews the training requests of customers
- 5) Review of the Capital Region Regional Economic Development Council Plans
- 6) Information from the Center for Economic Growth, and area Chambers of Commerce.

3. For PY 13, which industry recognized credentials and degrees, available from providers on the Eligible Training Provider List, have been achieved by utilizing WIA Funds?

4. Identify any skills gaps in your local/regional area?

The skills gaps in the Capital Region are in the areas of STEM (Science, Technology, Engineering and Math) related occupations. It is through the Workforce Innovative Funds (WIF) grant that the Capital Region WIB will address the need to train customers in the job sectors which showed the most growth (construction, trade, transportation, utilities, education, and health services) within the past year, according to the most recent LMI from the NYS DOL Regional Analyst for the Capital Region.

a. Does the ETPL have sufficient providers to meet those needs? If no, explain:

The ETPL does not accurately reflect the array of training providers utilized by the Capital Region. The reason, is because the ETPL site is not user friendly for providers to input their information. Training providers become frustrated in attempting to work through the ETPL site. Customers become frustrated when the provider cannot get on the ETPL site because it means a delay in starting their training. If several attempts have been made by the provider with no success the training is approved so that the customer can obtain training in a timely manner.

Performance

WIA §118 (b) The local plan shall include - (3) a description of the local levels of performance negotiated with the Governor and chief elected official pursuant to section 136(c), to be used to measure the performance of the local area and to be used by the local board for measuring the performance of the local fiscal agent (where appropriate), eligible providers, and the one-stop delivery system, in the local area;

Note: Information and documentation produced through the yearly Performance Indicator Negotiation Process will become part of this plan. No additional information is required.

Planned Services and Expenditures

ADULT AND DISLOCATED WORKERS

WIA §118 (b) The local plan shall include - (2) a description of the one-stop delivery system to be established or designated in the local area, including—

- (A) a description of how the local board will ensure the continuous improvement of eligible providers of services through the system and ensure that such providers meet the employment needs of local employers and participants;*

WIA §118 (b) The local plan shall include - (4) a description and assessment of the type and availability of adult and dislocated worker employment and training activities in the local area;

Please complete the charts entitled “PY 2013 Training” and “PY 2014 Training Projections” located in the Budget spreadsheet (Attachment I). In addition, if you procure service providers to provide Adult and Dislocated Worker or Business services, complete the Adult/Dislocated Worker and Business Services worksheets in the Service Provider spreadsheet (Attachment J).

5. Briefly describe the type and availability of Adult and Dislocated Worker services in your area.

Services include fully staffed Resource Room in each of the three Career Centers. The Resource Rooms include: computers with internet access for job search activities including linkage to NYS Talent Bank and other job search websites, Labor market information, fax machines, telephone access, resume paper, adaptive technology for imapired jobseekers and other information on related services within the community.

Other services available in the Career Centers include staff assisted job search, resume and cover letter assistance, SMART 2010, access to online courses through Metrix E-training, various job search related workshops, career counseling, skills assessment, initial and comprehensiveassessments, IEP development, referrals to partner programs for appropriate services, and inhouse hiring events.

For eligible jobseekers, OJT, ITA's, e-learning licenses and some supportive services are also available.

Partner agencies located in the centers also bring additional services and they include: ACCESS-VR,TANF, Experience Works, WERC (Displaced Homemaker Services), Educational Opportunity Center, CDTA, Youth Build, Job Corps, Washington Irving Adult Education Center, Schenectady Community Action Program, and Veteran Services through theNYS DOL DVOP's.

The three centers in the Capital Region have all joined New York Employment Service System(NYESS) to better facillitate participation in the Disability Employment Initiative (DEI) which is designed to improve the accessibility and accountability of the public workforce development system for individuals with disabilities and continue the promising practices implemented under the Disability Program Navigator Initiative.

Also, the Capital Region WIA is part of the Greater Capital Region Worforce Coalition which was awarded a Workforce Innovation Grant (WIF), the main goal of which is to address the STEM

(Science, Technology, Engineering and Math) skill shortage in the Greater Capital Region of New York State to ensure employers have access to qualified workers by establishing a new pipeline of STEM talent that links the workforce system, employers, educators, and emerging and returning workers through the realization that success for all is built on a foundation of career pathways and life-long learning. We also include an emphasis on manufacturing.

6. Describe the steps the Workforce Investment Board takes to ensure the continuous improvement of Adult and Dislocated Worker services through the system. Describe the information that is reviewed to determine that providers are meeting the employment needs of local businesses and jobseekers.

The Capital Region WIA uses the ITA method to provide training for Adults and Dislocated Workers. This is generally done on an individual basis although occasionally more than one individual will be enrolled in the training activity selected from the Eligible Training Provider List (ETPL). Each request for inclusion on the ETPL is carefully reviewed by the WIB Director and WIA One Stop operators for quality, employer demand, starting wage and career path prior to being placed on the ETPL. Care is taken so that there are offerings available for various levels of employment from entry level to advanced career levels.

Eligible Providers are monitored and reviewed on the Career Center staff level on an ongoing basis. Staff observe the quality, completeness and relevancy of the training, ongoing support by the training provider, rate of program completion, rate of job placement and employer/customer satisfaction. Any issues identified are presented to the WIB and Administrative Board for review and corrective action if necessary.

7. How do you determine that Adult and Dislocated Worker jobseeker customers are satisfied with local Career Center services?

Customers have the opportunity to provide input concerning the quality of Career Center services through:

- 1) Customer Workshop Evaluations
- 2) Verbal Input to staff and/or supervisors
- 3) E-mails received from customers
- 4) Follow-up with customers via phone, and/or e-mail from staff

8. How do you determine that your business customers are satisfied with local Career Center services?

Reaching out to employers following a hiring event at the Career Center to gather input about the event as a means to improve on hiring events and marketing such events in the future.

9. Briefly describe one positive practice in your local area which has improved services to customers.

Reaching out to partner agencies on a weekly basis

YOUTH

WIA §118 (b) The local plan shall include - (6) a description and assessment of the type and availability of youth activities in the local area, including an identification of successful providers of such activities;

Please complete the Youth worksheet in the Service Provider spreadsheet (Attachment J).

§664.405(4)(b) The local plan must describe the design framework for youth program design in the local area, and how the ten program elements required in §664.410 are provided within that framework.

10. Describe how the Workforce Investment Board and/or Youth Council monitor Youth Program providers.

a. Program Monitoring:

Monitoring of all WIA youth contracts are conducted to ensures subcontractors are meeting terms set forth in the contract. Monitoring includes desk reviews as well as on-site program monitoring. Any deficiencies in the program will be addressed as soon as possible and a follow-up monitoring visit may be required to ensure that steps have been taken to bring the program on track. The metrics that the WIB uses to determine whether or not a youth provider is successful is based on the findings of this monitoring. All metrics are based on the WIA Common Measures.

b. Fiscal Monitoring:

Fiscal monitoring is regularly conducted to ensure subcontractors are meeting the terms set forth in the contract.

11. Provide the name of your LWIA’s Youth Council Chair and Co-Chair. Please provide their **professional** contact information (title, address, phone, email).

Margaret Diggs, Executive Director, Albany County Youth Bureau
 Albany County Department of Children, Youth and Families
 162 Washington Avenue
 Albany, NY 12203
 518- 447-7324
 margaret.diggs@albanycounty.com

12. Do your Youth Program Providers have direct access to the One Stop Operating System (OSOS)?

Yes No

a. If not, what process is in place to ensure youth activities are entered into OSOS in a timely manner?

Some youth providers do have direct access to OSOS as they were granted access as part of the NYESS role out for other programs that they administer. For both contractors who have access, as well as those who do not, it is the task of each county Youth Coordinator to ensure that all data is entered into OSOS in a timely manner.

13. Describe *what* youth data is shared and *how* it is shared and reviewed with the Workforce Investment Board and the Youth Council. Please address each group specifically.

Outcome data on sub contracts and youth performance standards are shared with the Administrative Board which includes the WIB Director through quarterly desk reviews and discussions at meetings. This information is also shared at Youth Ccouncil meetings and Exceutive Workforce Board meetings.

14. Do your WIA youth program providers have access to the Youth Management Reports?

Yes No

a. If not, how do you share youth program data with your providers and how frequently do you share this?

Youth Coordinators review Youth Management Reports on a monthly basis and inform

STAFF INFORMATION

Consulting with your Wagner-Peyser partners, please complete the charts entitled “PY 2013 FTE Staffing” and “Projected PY 2014 FTE Staffing” located in the attached Budget spreadsheet (Attachment I).

18. Please explain the reasons for any changes between PY2013 and PY2014.

The EUC (Extended Unemployment Compensation) staff were moved to Wagner-Peyser. The increases in WIA Adult, DW and Youth are attributed to increased funding.

Procurement

WIA §118 (b) The local plan shall include - (9) a description of the competitive process to be used to award the grants and contracts in the local area for activities carried out under this subtitle;

19. Please describe the competitive bidding process that is used to award grants and contracts in your local area (including how vendors are made aware of opportunities to compete for these funding opportunities and how the process is being documented). Describe the process used for Adults/DW services, administrative services, and Youth services.

The procurement process for the Capital Region LWIA is designed and conducted in a manner that allows for open and fair competition for all vendors, and to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost, and to guard against favoritism, improvidence, fraud and corruption. The policies and procedures governing the bidding process are consistent with the provisions of applicable federal, state and local laws, policies and guidelines. These policies and procedures follow the requirements of the Workforce Investment Act (WIA) and CFR 97.36.

The Administrative Entity board will have the responsibility of procurement transactions for programs and services that are to be conducted throughout the entire LWIA. This Board is comprised of representatives of each of the areas sub-recipients and the WIB Executive Director. They will develop and distribute the RFP, and present the results to the WIB Executive Committee for approval.

Any and all RFP’s issued by the LWIA shall contain a clear and precise description of the goods and/or services that are needed, along with any technical and functional requirements, expected outcomes, estimated project duration, submission information, basis for award of the contract, and the anticipated selection schedule.

A “bidder’s list”, containing the names and addresses of potential service providers who have requested to be placed on the list, shall be maintained. Solicitation invitations and Request for Proposal packages will be sent to all potential services providers on the bidder’s list, as appropriate, according to the type of goods or services being sought. In addition, RFP notices will be placed in local newspapers that cover the entire LWIA. Appropriate trade and business publications will also be utilized in soliciting service providers.

Service providers located in the Workforce Investment Area of Albany, Rensselaer and Schenectady Counties will be given priority as appropriate. Additionally, efforts will be made to solicit and utilize small business and women and minority-owned business sources of goods and services.

In procurement situations that are not for the entire LWIA, each individual county will follow the local procurement policies and procedures that have been established by the local governing unit.

This procurement procedure is used for Adults/DWservices, administrative services and Youth services.

Waivers

The general statutory and regulatory waiver authority granted to the Secretary of Labor is a continuing authority granted by the Workforce Investment Act at section 189(i)(4), Public Law 105-220, and provides increased flexibility to states and local areas in implementing reforms to the workforce development system in exchange for state and local accountability for results, including improved programmatic outcomes. A list of the current waivers that are in effect for New York can be found in [Workforce Development System Technical Advisory #10.19.1](#). Changes to available waivers have been noted below. A new Technical Advisory for the available waivers with the will be issued at a later date.

20. Please indicate which waivers you requested for Program Year (PY) 2013 and which waivers you are requesting for PY 2014 by checking the appropriate boxes below.

- Waiver of the requirement for a 50 percent employer match for Customized Training, to permit a graduated scale match to increase employer connection with the One-Stop System.
 - Did you request this waiver for PY 2013? Yes No
 - Are you requesting this waiver for PY 2014 – PY 2016? Yes No

- Waiver to increase the employer reimbursement for On-the-Job Training for small- and medium-sized businesses.
 - Did you request this waiver for PY 2013? Yes No
 - Are you requesting this waiver for PY 2014 – PY 2016? Yes No

- Waiver to permit local areas to request the use of up to 10 percent of the local area’s formula allocation funds for Adult and Dislocated Workers to support incumbent worker training programs as part of layoff aversion. Adult funds must be restricted to serving low income adults.
 - Did you request this waiver for PY 2013? Yes No
 - Are you requesting this waiver for PY 2014 – PY 2016? Yes No

- Waiver to permit the Local Workforce Investment Board (LWIB) the ability to transfer up to 50 percent of a program year allocation for adult employment and training activities, and up to 50 percent of a program year allocation for dislocated worker employment and training activities

between the two programs, with the approval of the governor. *This is a new waiver beginning with PY 2014.*

- Are you requesting this waiver for PY 2014 – PY 2016? Yes No
- Waiver for the inclusion of Youth follow-up services and work experience as a Youth Program Framework Service. *For PY 2014, this waiver has been expanded to include supportive services in addition to follow-up services and work experience.*
 - Did you request this waiver for PY 2013? Yes No
 - Are you requesting the expanded waiver for PY 2014 – PY 2016? Yes No
- Waiver to allow use of work readiness as the sole performance indicator for Youth aged 14-21 that are co-enrolled under TANF and WIA for Summer Employment Activities.
 - Did you request this waiver for PY 2013? Yes No
 - Are you requesting this waiver for May 14, 2014 – Sept. 30, 2017? Yes No
- Waiver to apply program design flexibility for Youth aged 14-21 that are co-enrolled under TANF and WIA for Summer Employment Activities.
 - Did you request this waiver for PY 2013? Yes No
 - Are you requesting this waiver for May 14, 2014 – Sept. 30, 2017? Yes No
- Waiver of the Prohibition at 20CFR 664.520 on the Use of Individual Training Accounts (ITA) for Older and Out-of-School Youth.
 - Did you request this waiver for PY 2013? Yes No
 - Are you requesting this waiver for PY 2014 – PY 2016? Yes No
 - a. How many Youth ITAs did the LWIA procure in PY13?
 - b. What specific certificates/degrees resulted from these ITAs in PY13?

21. Please suggest future WIA waivers that may be useful to your local area and which you would like NYS to consider requesting (optional).

Contracts, MOUs, and Appendices

WIA §118 (b) The local plan shall include - (2) a description of the one-stop delivery system to be established or designated in the local area, including—a copy of each memorandum of understanding described in section 121(c) (between the local board and each of the one-stop partners) concerning the operation of the one-stop delivery system in the local area;

22. Is each Memorandum of Understanding for the local area up-to-date?
 Yes No

If not, when will they be updated?



Policy

23. Does the LWIA have written policies on each of the following topics? If yes, indicate when each was last updated by the Board (or a board subcommittee).

Policy	Yes	No	Date of Last Update
A. On the Job Training (OJT)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	7/16/2003
B. Individual Training Account (ITA)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	7/16/2009
C. Competitive Procurement Policy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
D. Customized Training	<input checked="" type="checkbox"/>	<input type="checkbox"/>	7/16/2009
E. Supportive Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	7/16/2009
F. Budget Modifications	<input checked="" type="checkbox"/>	<input type="checkbox"/>	8/21/2014
G. Sub Recipient Monitoring Policy and Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10/4/2006
H. Unsatisfactory Youth Providers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

a. Describe how staff are made aware of these policies? Through staff meetings, and e-mails.

Attachments:

WIA §118 (b) The local plan shall include - (8) an identification of the entity responsible for the disbursement of grant funds described in section 117(d)(3)(B)(i)(III), as determined by the chief elected official or the Governor under section 117(d)(3)(B)(i);

WIA §118 (b) The local plan shall include - (10) such other information as the Governor may require.

Please complete all of the required attachments and include copies of policies listed in the Youth section. Hard copies of signature pages must be delivered to NYSDOL per the instructions at the beginning of these guidelines.

If any of the following documents have changed in whole or in part since the submittal of your PY 2013 Local Plan, please email any updated documents with your Local Plan:

	Changed?		Attached?	
Chief Elected Official Agreement	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Local Board By-Laws	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Career Center Operator Agreement(s)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Memorandum(s) of Understanding	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Please provide a copy of your WIB-approved budget for PY2014. This budget should include any carry-in funds as well as PY2014 funds. Note that the WIB-approved budget should total to the PY2014 Planned Budget included in Attachment I.

Indicate the date of the meeting when the WIB budget was approved: 8/21/14

ATTACHMENT A: UNITS OF LOCAL GOVERNMENT

Please list the unit or units (multiple counties or jurisdictional areas) of local government included in the local area. If the CEO Grant Recipient has designated a local grant subrecipient to administer WIA pursuant to WIA § 117(d)(3)(B)(i – ii), please indicate the unit of local government that is the grant subrecipient. However, if instead, the CEO Grant Recipient has designated a fiscal agent, please indicate this on Attachment B.

Unit of Local Government	Grant Subrecipient	
	Yes	No
City of Albany, NY	<input type="checkbox"/>	<input checked="" type="checkbox"/>
County of Albany, NY	<input type="checkbox"/>	<input checked="" type="checkbox"/>
County of Rensselaer, NY	<input checked="" type="checkbox"/>	<input type="checkbox"/>
County of Schenecaty NY	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

§667.705(c) - When a local workforce area is composed of more than one unit of general local government, the liability of the individual jurisdictions must be specified in a written agreement between the chief-elected officials.

If your local workforce area is composed of more than one unit of general local government, is there a written agreement between local officials that details the liability of the individual jurisdictions?

Yes No

ATTACHMENT B: FISCAL AGENT

WIA §117(d)(3)(B)(i)(II) indicates that the chief elected official Grant Recipient may designate a local fiscal agent as an alternative to a local grant subrecipient. Such designation to a grant subrecipient or fiscal agent shall not relieve the chief elected official or the Governor of the liability for any misuse of grant funds. If the CEO has identified a fiscal agent to assist in the administration of grant funds, please provide the name of the agent.

Fiscal Agent
County of Rensselaer, NY

ATTACHMENT C: SIGNATURE OF LOCAL BOARD CHAIR

**Workforce Investment Act Local Plan for
Program Year 2014-2015, for Workforce Investment Act Title 1-B
and Wagner Peyser Programs**

In compliance with the provisions of the Workforce Investment Act of 1998, the Final Rule, and Planning guidelines and instructions developed by the Governor, this Plan is being submitted jointly by the Local Board and the respective Chief Elected Official(s).

By virtue of my signature, I:

- agree to comply with all statutory and regulatory requirements of the Act as well as other applicable state and federal laws, regulations and policies
- affirm that the composition of the Local Board is either in compliance with the law, rules and regulations and is approved by the State or, will be in compliance within 90 days of local plan submittal
- affirm that this Plan was developed in collaboration with the Local Board and is jointly submitted with the Chief Elected official(s) on behalf of the Local Board
- affirm that the board, including any staff to the board, will not directly provide any core, intensive or training services.

Date:		Signature of Local Board Chair:	
Mr.	<input checked="" type="checkbox"/>	Typed Name of Local Board Chair:	
Ms.	<input type="checkbox"/>	Gordon Furlani	
Other	<input type="checkbox"/>		
Name of Board:	175 Central Avenue		
Address 1:			
Address 2:			
City:	Albany		
State:	NY	Zip:	12206
Phone:	518-462-7600 ext 164	E-mail: wib@capreg.org	

Submittal directions: Complete this form as part of the Plan development process and submit the entire Plan electronically as described earlier in this guidance. Submit this form with original signatures as directed on page 2 of the Instructions.

ATTACHMENT D: SIGNATURE OF CHIEF ELECTED OFFICIAL

**Workforce Investment Act Local Plan for
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and Wagner Peyser Programs**

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By virtue of my signature, I:

- agree to comply with all statutory and regulatory requirements of the Act as well as other applicable state and federal laws, regulations and policies
- affirm that the Grant recipient possesses the capacity to fulfill all responsibilities and assume liability for funds received, as stipulated in §667.705 of the rules and regulations
- affirm that the composition of the Local Board is either in compliance with the law, rules and regulations and is approved by the State or, will be in compliance within 90 days of local plan submittal
- affirm that the Chair of the Local Board was duly elected by that Board
- affirm that the board, including any staff to the board, will not directly provide any core, intensive or training services.

Note: A separate signature sheet is required for each local Chief Elected Official. If additional pages are necessary, please see **Attachment B – Extended Version**.

Date:		Signature of Local Chief Elected Official (CEO):	
Mr.	<input type="checkbox"/>	Typed Name of Local CEO:	
Ms.	<input checked="" type="checkbox"/>	Kathy M. Sheehan	
Other	<input type="checkbox"/>		
Title of Local CEO:	Mayor, City of Albany		
Address 1:	City Hall, Eagle Street		
Address 2:			
City:	Albany		
State:	New York	Zip:	12207
Phone:	(518) 434-5100	E-mail:	mayor@albanyny.gov
Are you the Grant Recipient CEO? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			

Submittal directions: Complete this form as part of the Plan development process and submit the entire Plan electronically as described earlier in this guidance. Submit this form with original signatures as described on page 2 of the Instructions.

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- agree to comply with all statutory and regulatory requirements of the Act as well as other applicable state and federal laws, regulations and policies
- affirm that the Grant recipient possesses the capacity to fulfill all responsibilities and assume liability for funds received, as stipulated in §667.705 of the rules and regulations
- affirm that the composition of the Local Board is either in compliance with the law, rules and regulations and is approved by the State or, will be in compliance within 90 days of local plan submittal
- affirm that the Chair of the Local Board was duly elected by that Board
- affirm that the board, including any staff to the board, will not directly provide any core, intensive or training services.

Note: A separate signature sheet is required for each local Chief Elected Official. If additional pages are necessary, please see **Attachment B – Extended Version**.

Date:		Signature of Local Chief Elected Official (CEO):	
Mr.	<input checked="" type="checkbox"/>	Typed Name of Local CEO:	
Ms.	<input type="checkbox"/>	Daniel P. McCoy	
Other	<input type="checkbox"/>		
Title of Local CEO:	Executive, Albany County		
Address 1:	Albany County Office building		
Address 2:	112 State Street		
City:	Albany		
State:	New York	Zip:	12207
Phone:	518-447-7040	E-mail:	dmccoy@albanycounty.com
Are you the Grant Recipient CEO? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			

Submittal directions: Complete this form as part of the Plan development process and submit the entire Plan electronically as described earlier in this guidance. Submit this form with original signatures as described on page 2 of the Instructions.

ATTACHMENT D: SIGNATURE OF CHIEF ELECTED OFFICIAL

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Program Year 2014-2014, for Workforce Investment Act Title 1-B
and Wagner Peyser Programs**

In compliance with the provisions of the Workforce Investment Act of 1998, the Final Rule, and Planning guidelines and instructions developed by the Governor, this Plan is being submitted jointly by the Local Board and the respective Chief Elected Official(s).

By virtue of my signature, I:

- agree to comply with all statutory and regulatory requirements of the Act as well as other applicable state and federal laws, regulations and policies
- affirm that the Grant recipient possesses the capacity to fulfill all responsibilities and assume liability for funds received, as stipulated in §667.705 of the rules and regulations
- affirm that the composition of the Local Board is either in compliance with the law, rules and regulations and is approved by the State or, will be in compliance within 90 days of local plan submittal
- affirm that the Chair of the Local Board was duly elected by that Board
- affirm that the board, including any staff to the board, will not directly provide any core, intensive or training services.

Note: A separate signature sheet is required for each local Chief Elected Official. If additional pages are necessary, please see **Attachment B – Extended Version**.

Date:		Signature of Local Chief Elected Official (CEO):	
Mr.	<input type="checkbox"/>	Typed Name of Local CEO:	
Ms.	<input checked="" type="checkbox"/>	Kathleen M. Jimino	
Other	<input type="checkbox"/>		
Title of Local CEO:	Rensselaer County Executive		
Address 1:	Rensselaer County Office Building Seventh Avenue		
Address 2:			
City:	Troy		
State:	New York	Zip:	12180
Phone:	(518) 270-2900	E-mail:	kjimino@rensco.com
Are you the Grant Recipient CEO? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			

Submittal directions: Complete this form as part of the Plan development process and submit the entire Plan electronically as described earlier in this guidance. Submit this form with original signatures as described on page 2 of the Instructions.

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By virtue of my signature, I:

- agree to comply with all statutory and regulatory requirements of the Act as well as other applicable state and federal laws, regulations and policies
- affirm that the Grant recipient possesses the capacity to fulfill all responsibilities and assume liability for funds received, as stipulated in §667.705 of the rules and regulations
- affirm that the composition of the Local Board is either in compliance with the law, rules and regulations and is approved by the State or, will be in compliance within 90 days of local plan submittal
- affirm that the Chair of the Local Board was duly elected by that Board
- affirm that the board, including any staff to the board, will not directly provide any core, intensive or training services.

Note: A separate signature sheet is required for each local Chief Elected Official. If additional pages are necessary, please see **Attachment B – Extended Version**.

Date:		Signature of Local Chief Elected Official (CEO):	
Mr.	<input checked="" type="checkbox"/>	Typed Name of Local CEO:	
Ms.	<input type="checkbox"/>	Anthony Jasenski, Sr.	
Other	<input type="checkbox"/>		
Title of Local CEO:	Chair of the Schenectady County Legislature		
Address 1:	Schenectady County Office Building 620 State Street		
Address 2:			
City:	Schenectady		
State:	New York	Zip:	12305
Phone:	(518) 388-4280	E-mail:	legislature@schenectadycounty.com
Are you the Grant Recipient CEO? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			

Submittal directions: Complete this form as part of the Plan development process and submit the entire Plan electronically as described earlier in this guidance. Submit this form with original signatures as described on page 2 of the Instructions.

ATTACHMENT E: SIGNATURE OF WIB DIRECTOR

**Workforce Investment Act Local Plan for
Program Year 2014-2015, for Workforce Investment Act Title 1-B
and Wagner Peyser Programs**

This Plan was developed through consultation and dialogue between the local area’s representative(s) and the New York State Department of Labor’s Regional Labor Market Analyst.

By virtue of my signature, I:

- attest that dialogues were conducted between the WIB’s representatives and the LMA which provided the WIB with data and the demographic characteristics of the LWIA’s resident population
- assure that service delivery and design, resource allocation, and other planning decisions were made by the WIB as a result of a careful consideration of the implications of the data and demographics as provided

Date:		Signature of Local WIB Director:
Mr.	<input checked="" type="checkbox"/>	Typed Name of Local WIB Director: Daniel A. Gentile
Ms.	<input type="checkbox"/>	
Other	<input type="checkbox"/>	
Name of Board:	Capital Region WIB	

Submittal directions: Complete this form as part of the Plan development process and submit the entire Plan electronically as described earlier in this guidance. Submit this form with original signatures as directed on page 2 of the Instructions.

ATTACHMENT F: FEDERAL AND STATE CERTIFICATIONS

The funding for the awards granted under this contract is provided by either the United States Department of Labor or the United States Department of Health and Human Services which requires the following certifications:

A. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION-LOWER TIER COVERED TRANSACTIONS

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statement in this certification, such prospective participant shall attach an explanation to this proposal.

B. CERTIFICATION REGARDING LOBBYING - Certification for Contracts, Grants, Loans, and Cooperative Agreements

By accepting this grant, the signee hereby certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The signer shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of facts upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S.C. **Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.**

C. DRUG FREE WORKPLACE. By signing this application, the grantee certifies that it will provide a Drug Free Workplace by implementing the provisions at 29 CFR 98.630, Appendix C, pertaining to the Drug Free Workplace. In accordance with these provisions, a list of places where performance of work is

done in connection with this specific grant will take place must be maintained at your office and available for Federal inspection.

D. NONDISCRIMINATION & EQUAL OPPORTUNITY ASSURANCE:

For contracts funded by the U.S. Department of Labor

As a condition to the award of financial assistance from the Department of Labor under Title I of WIA, the grant applicant assures that it will comply fully with the nondiscrimination and equal opportunity provisions of the following laws:

- (1) Section 188 of the Workforce Investment Act of 1998 (WIA) which prohibits discrimination against all individuals in the United States on the basis of race, color, religion, sex, national origin, age disability, political affiliation, or belief, and against beneficiaries on the basis of either citizenship/status as a lawfully admitted immigrant authorized to work in the United States or participation in any WIA Title I - financially assisted program or activity;
- (2) Title VI of the Civil Rights Act of 1964, as amended which prohibits discrimination on the basis of race, color, and national origin;
- (3) Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities;
- (4) The Age Discrimination Act of 1975, as amended, which prohibits discrimination on the basis of age; and
- (5) Title IX of the Education Amendments of 1972, as amended, which prohibits discrimination on the basis of sex in educational programs.

The grant applicant also assures that it will comply with 29 CFR Part 37 and all other regulations implementing the laws listed above. This assurance applies to the grant applicant's operation of the WIA Title I - financially assisted program or activity, and to all agreements the grant applicant makes to carry out the WIA Title I-financially assisted program or activity. The grant applicant understands that the United States has the right to seek judicial enforcement of this assurance. For grants serving participants in work activities funded through the Welfare-to-Work block grant programs under Section 407(a) of the Social Security Act, the grant applicant shall comply with 20 CFR 645.255.

For contracts funded by the U.S. Department of Health and Human Services

As a condition to the award of financial assistance from the Department of Labor under Title IV-A of the Social Security Act, the grant applicant assures that it will comply fully with the nondiscrimination and equal opportunity provisions of the following laws including but not limited to:

- (1) Title VI of the Civil rights Act of 1964(P.L. 88-352) and Executive Order Number 11246 as amended by E.O. 11375 relating to Equal Employment Opportunity which prohibits discrimination on the basis of race, color or national origin;

(2) Section 504 of the Rehabilitation Act of 1973, as amended, and the regulations issued pursuant thereto contained in 45 CFR Part 84 entitled "Nondiscrimination on the Basis of Handicap in Programs and Activities Reviewing or Benefiting from Federal Financial Assistance" which prohibit discrimination against qualified individuals with disabilities;

(3) The Age Discrimination Act of 1975, as amended, and the regulations at 45 CFR Part 90 entitled "Nondiscrimination on the Basis of Age in Programs and Activities Reviewing Federal Financial Assistance", which prohibits discrimination on the basis of age;

(4) Title IX of the Education Amendments of 1972, as amended, which prohibits discrimination on the basis of sex in educational programs; and

(5) The Americans with Disabilities Act (ADA) of 1990, 42 U.S.C. Section 12116, and regulations issued by the Equal Employment Opportunity Commission which implement the employment provisions of the ADA, set forth at 29 CFR Part 1630.

The grant applicant also assures that it will comply with 45 CFR Part 80 and all other regulations implementing the laws listed above. The grant applicant understands that the United States has the right to seek judicial enforcement of this assurance.

STATE CERTIFICATIONS

E. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND OUTSTANDING DEBTS

The undersigned, as a duly sworn representative of the contractor/vendor, hereby attests and certifies that:

- 1) No principle or executive officer of the contractor's/vendor's company, its subcontractor(s) and/or successor(s) is presently suspended or debarred; and
- 2) The contractor/vendor, its subcontractor(s) and/or its successor(s) is not ineligible to submit a bid on, or be awarded, any public work contract or sub-contract with the State, any municipal corporation or public body for reason of debarment for failure to pay the prevailing rate of wages, or to provide supplements, in accordance with Article 8 of the New York State Labor Law.
- 3) The contractor/vendor, its subcontractor(s) and/or its successor do not have any outstanding debts owed to the Department, including but not limited to, contractual obligations, fines related to Safety and Health violations, payments owed to workers for public works projects or the general provisions of the Labor Law, unemployment insurance contributions or other related assessments, penalties or charges.

F. CERTIFICATION REGARDING "NONDISCRIMINATION IN EMPLOYMENT IN NORTHERN IRELAND: MacBRIDE FAIR EMPLOYMENT PRINCIPLES"

In accordance with Chapter 807 of the Laws of 1992 the bidder, by submission of this bid, certifies that it or any individual or legal entity in which the bidder holds a 10% or greater ownership interest, or any individual or legal entity that holds a 10% or greater ownership interest in the bidder, either:

(answer Yes or No to one or both of the following, as applicable.)

1. Has business operations in Northern Ireland:

Yes No

If Yes:

2. Shall take lawful steps in good faith to conduct any business operations they have in Northern Ireland in accordance with the MacBride Fair Employment Principles relating to nondiscrimination in employment and freedom of workplace opportunity regarding such operations in Northern Ireland, and shall permit independent monitoring of its compliance with such Principles.

Yes No

G. NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his or her knowledge and belief:

1. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
3. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit to bid for the purpose of restricting competition.

I, the undersigned, attest under penalty of perjury that I am an authorized representative of the Bidder/Contractor and that the foregoing statements are true and accurate.

Signature of Authorized Representative:
Title: Executive Director
Date: August 31,2014

ATTACHMENT G: CAREER CENTER OPERATOR INFORMATION

Complete the following information for each locally certified Career Center Operator in your Workforce Investment Area. Use as many pages of ATTACHMENT G as necessary.

OPERATOR: Career Central			
Method of Selection		Type of Operator	
<input checked="" type="checkbox"/> Consortium <input type="checkbox"/> Competitive Bid		<input type="checkbox"/> System <input type="checkbox"/> Center(s)	
Address 1:	175 Central Avenue		
Address 2:			
City:	Albany		
State:	NY	Zip Code:	12206
Operator Phone: (518) 462-7600 ext 100			
E-Mail: Mary.Blais@labor.state.ny.us			

OPERATOR CERTIFICATION STATUS

Indicate status of Local Level Operator Recertification:

- Granted
- Application Submitted/Pending LWIB Review
- Application Not Yet Due
- Other (explain)

If the Career Center Operator is a consortium, identify the consortium partners:

New York State Department of Labor; City of Albany Department of Youth and Workforce Services;
County of Albany

ATTACHMENT G: CAREER CENTER OPERATOR INFORMATION

Complete the following information for each locally certified Career Center Operator in your Workforce Investment Area. Use as many pages of ATTACHMENT G as necessary.

OPERATOR: Rensselaer County Department of Employment & Training			
Method of Selection		Type of Operator	
<input checked="" type="checkbox"/> Consortium <input type="checkbox"/> Competitive Bid		<input type="checkbox"/> System <input type="checkbox"/> Center(s)	
Address 1:	Rensselaer County Office Building, Seventh Avenue		
Address 2:			
City:	Troy		
State:	NY	Zip Code:	12180
Operator Phone: (518) 270-2860			
E-Mail: mag@capreg.org			

OPERATOR CERTIFICATION STATUS

Indicate status of Local Level Operator Recertification:

- Granted
- Application Submitted/Pending LWIB Review
- Application Not Yet Due
- Other (explain)

If the Career Center Operator is a consortium, identify the consortium partners:

New York State Department of Labor; Rensselaer County Department of Employment & Training, ACCESS-VR, Rensselaer Cty Dept. of Social Services

ATTACHMENT G: CAREER CENTER OPERATOR INFORMATION

Complete the following information for each locally certified Career Center Operator in your Workforce Investment Area. Use as many pages of ATTACHMENT G as necessary.

OPERATOR: Schenectady County Job Training Agency			
Method of Selection		Type of Operator	
<input checked="" type="checkbox"/> Consortium <input type="checkbox"/> Competitive Bid		<input type="checkbox"/> System <input type="checkbox"/> Center(s)	
Address 1:	797 Broadway		
Address 2:			
City:	Schenectady		
State:	NY	Zip Code:	12305
Operator Phone: (518) 344-2737			
E-Mail: dennis.packard@schenectadycounty.com			

OPERATOR CERTIFICATION STATUS

Indicate status of Local Level Operator Recertification:

- Granted
- Application Submitted/Pending LWIB Review
- Application Not Yet Due
- Other (explain)

If the Career Center Operator is a consortium, identify the consortium partners:

Schenectady County Department of Social Services; New York State Department of Labor; Schenectady Job Training Agency

ATTACHMENT H: LIST OF CAREER CENTERS

Complete the following information for each Career Center in your Workforce Investment Area. Use as many pages of ATTACHMENT H as necessary.

Career Center Name:	Albany New York Career Center		
Address 1:	175 Central avenue		
Address 2:			
City:	Albany		
State:	NY	Zip Code:	12206
Phone:	(518) 462-7600 ext 116	E-Mail:	workforce@capreg.org
Fax:	(518) 447-5967	Website:	www.capreg.org
Site Type:	<input checked="" type="checkbox"/> Full Service <input type="checkbox"/> Certified Affiliate		
Lease Expiration:	12/2024		
Lease Holder:	New York State Department of Labor		

WIA Contact:	Raphael J. Tucker		
Phone:	(518) 434-5207	E-Mail:	rtucker@albanyny.gov
NYS DOL Contact:	Mary Blais		
Phone:	(518) 462-7600 Ext. #100	E-Mail:	Mary.Blais@labor.ny.gov

	Opening Time	Closing Time
Monday	8:30AM	5:00PM
Tuesday	8:30AM	5:00PM
Wednesday	8:30AM	5:00PM
Thursday	8:30AM	5:00PM
Friday	8:30AM	5:00PM
Saturday	n/a	n/a
Sunday	n/a	n/a

ATTACHMENT H: LIST OF CAREER CENTERS

Complete the following information for each Career Center in your Workforce Investment Area. Use as many pages of ATTACHMENT H as necessary.

Career Center Name:	Rensselaer County One Stop Career Center		
Address 1:	1600 Seventh Avenue		
Address 2:			
City:	Troy		
State:	NY	Zip Code:	12180
Phone:	(518) 270-2860	E-Mail:	mag@capreg.org
Fax:	(518) 270-2876	Website:	www.capreg.org
Site Type:	<input checked="" type="checkbox"/> Full Service <input type="checkbox"/> Certified Affiliate		
Lease Expiration:			
Lease Holder:	Rensselaer County		

WIA Contact:	Commissioner MaryAnne Gronau		
Phone:	(518) 270-2860	E-Mail:	mag@capreg.org
NYS DOL Contact:	Susan Gallagher		
Phone:	(518) 270-2629	E-Mail:	susan.gallagher@labor.ny.gov

	Opening Time	Closing Time
Monday	8:30AM	5:00PM
Tuesday	8:30AM	5:00PM
Wednesday	8:30AM	5:00PM
Thursday	8:30AM	5:00PM
Friday	8:30AM	5:00PM
Saturday		
Sunday		

ATTACHMENT H: LIST OF CAREER CENTERS

Complete the following information for each Career Center in your Workforce Investment Area. Use as many pages of ATTACHMENT H as necessary.

Career Center Name:	Schenectady County Career Center		
Address 1:	797 Broadway		
Address 2:			
City:	Schenectady		
State:	NY	Zip Code:	12305
Phone:	(518) 344-2737	E-Mail:	dennis.packard@schenectadycounty.com
Fax:	(518) 382-5988	Website:	www.capreg.org
Site Type:	<input checked="" type="checkbox"/> Full Service <input type="checkbox"/> Certified Affiliate		
Lease Expiration:	12/2029		
Lease Holder:	797 Broadway Group, LLC		

WIA Contact:	Commissioner Dennis J. Packard		
Phone:	(518) 344-2737	E-Mail:	dennis.packard@schenectadycounty.com
NYSDOL Contact:	Mary Blais		
Phone:	(518) 462-7600 Ext. #100	E-Mail:	Mary.Blais@labor.ny.gov

	Opening Time	Closing Time
Monday	8:30AM	4:30PM
Tuesday	8:30AM	4:30PM
Wednesday	8:30AM	4:30PM
Thursday	8:30AM	4:30PM
Friday	8:30AM	4:30PM
Saturday		
Sunday		

Instructions

Please enter information from your local area into the appropriate worksheet. Areas where data may be entered are colored. Calculations are performed automatically and may be checked in each chart, or on the Summary worksheet. Each of the worksheets is accessed by clicking on the individual tabs across the bottom of the page.

Career Center Costs Worksheet

Please enter the budget information for each Career Center Center into the "Career Center Centers" worksheet for Program Year (PY) '14. Please enter the requested annual budget information for each full service and affiliate location. The projected expenditures included here should be WIA along with "Other Funding" such as DEI, NEG-OJT, DSS and other sources that help the LWIA pay for their staff. No expenditures relating to NYS DOL staff or other partner staff should be included here. Label each Career Center Center with the same name used for that center in ATTACHMENT H. Data from this worksheet will be used in the "Expenditures- Career Center", "Operational Costs", and "Other Program Costs" sections of the Budget Worksheet. If you procure Career Center services, please break out the operational costs for the centers into the worksheet. The staffing cost portion of procured Career Center Service contractors should be included in staffing costs in the Budget worksheet.

WIB Costs Worksheet

If there are separate costs associated with operating offices for the Local Workforce Investment Board, please enter them on this worksheet for PY'14. These costs will automatically transfer to the overall Budget worksheet.

Training Worksheet- Single County or Multi County

First pick which spreadsheet is applicable to your LWIA- Single County or Multi County. Only enter data in one of the spreadsheets. Please enter the amount spent on each type of training, broken down by funding stream. Once you have chosen the spreadsheet that pertains to your LWIA, please note for Youth we are looking for numbers of youth with ITAs only. For PY'13 data, please enter the most up-to-date information that you have available. For Program Year (PY)'14, please enter data relating to your budgeted amounts for PY'14 including carry in from PY'13. Data from this worksheet will be used in the "Training Costs" section of the Budget Worksheet. Please list all WIA-enrolled trainees, regardless of funding source used to support their training. Please also list training expenditures for other funding sources under the "Non-WIA Funding" columns. The training totals from this worksheet will automatically filter to your overall Budget spreadsheet.

Staffing FTE Worksheet

Please enter the number of staff in your LWIA, broken down by function and funding stream. Full-time equivalent (FTE) is a staff person who works more than 32 hours a week, receives benefits, etc. To separate out part-time from full-time, use the respective fraction of full-time. For instance, if one staff person works 40 hours a week and another works 20 hours a week part-time, the total would be 1.5 FTEs. If you contract services, please break out the FTEs associated with those contracts for the different functions. NOTE: You should have staff assigned to provide TAA services if your LWIA receives those funds and you have staff that works with those recipients. These staff are normally funded by Dislocated Worker.

Budget Worksheet

Most of the information in this worksheet will be transferred automatically from the other worksheets you completed. Only the Revenue section noted in BLUE will need to be filled in. The Revenues should reflect the totals for your LWIA overall. Please enter the information noted at the top of the budget page for your LWIA, as well as the name of your LWIA at the top of the chart. The "Operational Costs", "WIB Costs" and "Training Costs" rows will automatically be filled in from data provided on other worksheets.

Overall Summary

The overall summary worksheet will fill in automatically from the data entered into the other spreadsheets. This summary will provide a snapshot of the overall revenue and expenditures for the entire program year. Enter the name of your LWIA only.

Enter Data into these cells.

1

		Career Center:			ALBANY		
PY'14		WIA					
Totals		Adult	DW	Youth	Admin	Other Funding	
Staff Salaries	\$ 760,916.00	\$ 161,564.00	\$ 187,824.00	\$ 275,184.00	\$ 31,304.00	\$ 105,040.00	
Fringe Benefits	\$ 520,878.00	\$ 116,688.00	\$ 121,940.00	\$ 178,152.00	\$ 19,448.00	\$ 84,650.00	
Trave	\$ 1,200.00	\$ -	\$ -	\$ 1,200.00	\$ -	\$ -	
Other Related Staff Costs	\$ 8,000.00	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ -	\$ 6,000.00	
Supportive Services	\$ 52,000.00	\$ -	\$ -	\$ 52,000.00	\$ -	\$ -	
Youth Wages	\$ 46,688.00	\$ -	\$ -	\$ 46,688.00	\$ -	\$ -	
Other Related Program costs	\$ 8,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	
Rent	\$ 197,318.00	\$ 24,650.00	\$ 24,650.00	\$ 24,650.00	\$ 116,568.00	\$ 6,800.00	
Utilities	\$ 8,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ -	\$ 1,200.00	
Supplies	\$ 83,000.00	\$ 27,000.00	\$ 27,000.00	\$ 27,000.00	\$ 2,000.00	\$ -	
Cleaning Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Internet and IT Services Expenses	\$ 4,800.00	\$ -	\$ -	\$ -	\$ 4,800.00	\$ -	
Leased Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Related Operational Costs	\$ 14,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 2,000.00	\$ -	
Totals	\$ 1,705,200.00	\$ 338,802.00	\$ 370,314.00	\$ 614,274.00	\$ 178,120.00	\$ 203,690.00	

2

		Career Center:			Rensselaer		
PY'14		WIA					
Totals		Adult	DW	Youth	Admin	Other Funding	
Staff Salaries	\$ 540,000.00	\$ 143,700.00	\$ 149,000.00	\$ 114,300.00	\$ 51,000.00	\$ 82,000.00	
Fringe Benefits	\$ 254,900.00	\$ 68,050.00	\$ 77,800.00	\$ 66,750.00	\$ 19,200.00	\$ 23,100.00	
Trave	\$ 3,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
Other Related Staff Costs	\$ -						
Supportive Services	\$ 8,000.00	\$ 2,000.00	\$ 2,000.00	\$ 4,000.00			
Youth Wages	\$ 158,000.00					\$ 158,000.00	
Other Related Program costs	\$ 120,000.00			\$ 120,000.00			
Rent	\$ 67,800.00	\$ 12,165.00	\$ 12,166.00	\$ 12,585.00	\$ 5,034.00	\$ 25,850.00	
Utilities	\$ 5,300.00					\$ 5,300.00	
Supplies	\$ 2,500.00	\$ 750.00	\$ 650.00	\$ 650.00	\$ 450.00		
Cleaning Expenses	\$ -						
Internet and IT Services Expenses	\$ 5,400.00	\$ 1,500.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00		
Leased Equipment	\$ 2,200.00	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00		
Other Related Operational Costs	\$ 65,000.00	\$ 14,200.00	\$ 5,100.00	\$ 5,200.00	\$ 37,500.00	\$ 3,000.00	
Totals	\$ 1,232,100.00	\$ 243,915.00	\$ 249,566.00	\$ 326,335.00	\$ 115,034.00	\$ 297,250.00	

3

	3						
	PY'14	Career Center:			Schenectady		Other Funding
		Totals	WIA				
	Adult	DW	Youth	Admin			
Staff Salaries	\$ 1,090,404.00	\$ 122,335.00	\$ 137,098.00	\$ 120,880.00	\$ 55,353.00	\$ 654,738.00	
Fringe Benefits	\$ 672,472.00	\$ 80,007.00	\$ 89,733.00	\$ 77,180.00	\$ 28,381.00	\$ 397,171.00	
Trave	\$ 3,500.00	\$ 100.00	\$ 100.00	\$ 200.00	\$ -	\$ 3,100.00	
Other Related Staff Costs	\$ 500.00	\$ -	\$ -	\$ 250.00	\$ 250.00	\$ -	
Supportive Services	\$ 18,705.00	\$ 3,500.00	\$ 2,500.00	\$ -	\$ -	\$ 12,705.00	
Youth Wages	\$ 166,158.00	\$ -	\$ -	\$ 9,043.00	\$ -	\$ 157,115.00	
Other Related Program costs	\$ 96,500.00	\$ -	\$ -	\$ 94,000.00	\$ -	\$ 2,500.00	
Rent	\$ 91,000.00	\$ 6,001.00	\$ 7,092.00	\$ 6,547.00	\$ 2,728.00	\$ 68,632.00	
Utilities	\$ 11,000.00	\$ 1,131.00	\$ 1,336.00	\$ 1,234.00	\$ 514.00	\$ 6,785.00	
Supplies	\$ 15,000.00	\$ 1,211.00	\$ 1,446.00	\$ 1,336.00	\$ 550.00	\$ 10,457.00	
Cleaning Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Internet and IT Services Expenses	\$ 27,000.00	\$ 2,970.00	\$ 3,510.00	\$ 3,240.00	\$ 1,350.00	\$ 15,930.00	
Leased Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Related Operational Costs	\$ 145,390.00	\$ 15,404.00	\$ 17,658.00	\$ 17,760.00	\$ 7,194.00	\$ 87,374.00	
Totals	\$ 2,337,629.00	\$ 232,659.00	\$ 260,473.00	\$ 331,670.00	\$ 96,320.00	\$ 1,416,507.00	

4

	4						
	PY'14	Career Center:			Enter Name Here		Other Funding
		Totals	WIA				
	Adult	DW	Youth	Admin			
Staff Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fringe Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Trave	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Related Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Supportive Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Related Program costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Rent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Cleaning Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Internet and IT Services Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Leased Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Related Operational Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

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	Career Center:		Enter Name Here				
	PY'14	WIA					Other Funding
		Totals	Adult	DW	Youth	Admin	
Staff Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fringe Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Related Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Supportive Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Related Program costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Rent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Cleaning Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Internet and IT Services Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Leased Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Related Operational Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

6

	Career Center:		Enter Name Here				
	PY'14	WIA					Other Funding
		Totals	Adult	DW	Youth	Admin	
Staff Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fringe Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Related Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Supportive Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Related Program costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Rent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Cleaning Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Internet and IT Services Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Leased Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Related Operational Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

	TOTALS	Career Center:			TOTALS		
PY'14	WIA						
Totals	Adult	DW	Youth	Admin	Other Funding		
Staff Salaries	\$ 2,391,320.00	\$ 427,599.00	\$ 473,922.00	\$ 510,364.00	\$ 137,657.00	\$ 841,778.00	
Fringe Benefits	\$ 1,448,250.00	\$ 264,745.00	\$ 289,473.00	\$ 322,082.00	\$ 67,029.00	\$ 504,921.00	
Travel	\$ 7,700.00	\$ 1,100.00	\$ 1,100.00	\$ 2,400.00	\$ -	\$ 3,100.00	
Other Related Staff Costs	\$ 8,500.00	\$ 500.00	\$ 500.00	\$ 1,250.00	\$ 250.00	\$ 6,000.00	
Supportive Services	\$ 78,705.00	\$ 5,500.00	\$ 4,500.00	\$ 56,000.00	\$ -	\$ 12,705.00	
Youth Wages	\$ 370,846.00	\$ -	\$ -	\$ 55,731.00	\$ -	\$ 315,115.00	
Other Related Program costs	\$ 224,500.00	\$ 2,000.00	\$ 2,000.00	\$ 216,000.00	\$ 2,000.00	\$ 2,500.00	
Rent	\$ 356,118.00	\$ 42,816.00	\$ 43,908.00	\$ 43,782.00	\$ 124,330.00	\$ 101,282.00	
Utilities	\$ 24,700.00	\$ 3,531.00	\$ 3,736.00	\$ 3,634.00	\$ 514.00	\$ 13,285.00	
Supplies	\$ 100,500.00	\$ 28,961.00	\$ 29,096.00	\$ 28,986.00	\$ 3,000.00	\$ 10,457.00	
Cleaning Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Internet and IT Services Expenses	\$ 37,200.00	\$ 4,470.00	\$ 4,810.00	\$ 4,540.00	\$ 7,450.00	\$ 15,930.00	
Leased Equipment	\$ 2,200.00	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00	\$ -	
Other Related Operational Costs	\$ 224,390.00	\$ 33,604.00	\$ 26,758.00	\$ 26,960.00	\$ 46,694.00	\$ 90,374.00	
Totals	\$ 5,274,929.00	\$ 815,376.00	\$ 880,353.00	\$ 1,272,279.00	\$ 389,474.00	\$ 1,917,447.00	

Enter data into these cells

	PY'14	WIB Office:			Capital Region		
		Totals	WIA				Other Funding
			Adult	DW	Youth	Admin	
Staff Salaries	\$ 115,023.00	\$ 33,341.00	\$ 33,341.00	\$ 33,341.00	\$ -	\$ 15,000.00	
Fringe Benefits	\$ 52,696.00	\$ 15,232.00	\$ 15,232.00	\$ 15,232.00	\$ -	\$ 7,000.00	
Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Related Staff Cost:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Supportive Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Youth Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Other Related Program cost	\$ 3,300.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	\$ -	\$ -	
Rent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Supplies	\$ 9,300.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$ -	\$ -	
Cleaning Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Internet and IT Services Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Leased Equipment	\$ 2,400.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ -	\$ -	
Other Related Operational Costs	\$ 2,400.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ -	\$ -	
Totals	\$ 185,119.00	\$ 54,373.00	\$ 54,373.00	\$ 54,373.00	\$ -	\$ 22,000.00	

Training and participants recorded for Single-County LWIA's

WIB Office:		ALBANY														
County Name:		Total PY 2013 Training reported														
xxxxxxxx		Adult					Dislocated Worker					Youth				
		# Participants in Training		Expenditures			# Participants in Training		Expenditures			# Participants in Training		Expenditures		
				PY12 Carry In	PY13				PY12 Carry In	PY13				PY12 Carry In	PY13	
		Carry In	New	Formula funds	Formula Funds	Non-WIA Funding	Carry In	New	Formula funds	Formula Funds	Non-WIA Funding	Carry In	New	Formula funds	Formula Funds	Non-WIA Funding
Training Type	Total Expenditures															
ITA	\$ -	0	0													\$ -
OJT	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -					
Customized	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -					
Contracted	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -					
Total	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -

County Name:		PY 2014 Training Projection														
xxxxxxxx		Adult					Dislocated Worker					Youth				
		# Participants in Training		Expenditures			# Participants in Training		Expenditures			# Participants in Training		Expenditures		
				PY13 Carry In	PY14 Formula Funds				PY13 Carry In	PY14 Formula Funds				PY13 Carry In	PY14 Formula Funds	
		Carry In	New			Non-WIA Funding	Carry In	New			Non-WIA Funding	Carry In	New			Non-WIA Funding
Training Type	Total Expenditures															
ITA	\$ -	0	0									0	0	\$ -	\$ -	\$ -
OJT	\$ -	0	0													
Customized	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -					
Contracted	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -					
Total	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -

WIB Office:

Capital Region

Attachment I

1

County Name:		Total PY 2013 Training reported															
ALBANY		Adult					Dislocated Worker					Youth					
		# Participants in Training		Expenditures			# Participants in Training		Expenditures			# Participants in Training		Expenditures			
				PY12 Carry In	PY13				PY12 Carry In	PY13				PY12 Carry In	PY13		
Training Type	Total Expenditures	Carry In	New	Formula funds	Non-WIA Funding	Carry In	New	Formula funds	Non-WIA Funding	Carry In	New	Formula funds	Non-WIA Funding	Carry In	New	Formula funds	Non-WIA Funding
ITA	\$ 282,207.00	9	84	\$ 36,354.00	\$ 92,463.00	\$ -	0	118	\$ -	\$ 126,251.00	\$ -	0	0	\$ -	\$ 27,139.00	\$ -	
OJT	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	
Customized	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	
Contracted	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	
Total	\$ 282,207.00	9	84	\$ 36,354.00	\$ 92,463.00	\$ -	0	118	\$ -	\$ 126,251.00	\$ -	0	0	\$ -	\$ 27,139.00	\$ -	

1

County Name:		PY 2014 Training Projection															
ALBANY		Adult					Dislocated Worker					Youth					
		# Participants in Training		Expenditures			# Participants in Training		Expenditures			# Participants in Training		Expenditures			
				PY13 Carry In	PY14 Formula				PY13 Carry In	PY14 Formula				PY13 Carry In	PY14 Formula		
Training Type	Total Expenditures	Carry In	New	Funds	Non-WIA Funding	Carry In	New	Funds	Non-WIA Funding	Carry In	New	Funds	Non-WIA Funding	Carry In	New	Funds	Non-WIA Funding
ITA	\$ 225,000.00	3	69	\$ 20,000.00	\$ 80,000.00	\$ -	5	89	\$ 20,000.00	\$ 80,000.00	\$ -	0	0	\$ -	\$ 25,000.00	\$ -	
OJT	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	
Customized	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	
Contracted	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	
Total	\$ 225,000.00	3	69	\$ 20,000.00	\$ 80,000.00	\$ -	5	89	\$ 20,000.00	\$ 80,000.00	\$ -	0	0	\$ -	\$ 25,000.00	\$ -	

County Name:		Total PY 2013 Training reported														
Rensselaer		Adult					Dislocated Worker					Youth				
		# Participants in Training		Expenditures			# Participants in Training		Expenditures			# Participants in Training		Expenditures		
				PY12 Carry In	PY13	Non-WIA			PY12 Carry In	PY13	Non-WIA			PY12 Carry In	PY13	Non-WIA
Training Type	Total Expenditures	Carry In	New	Formula funds	Formula Funds	Funding	Carry In	New	Formula funds	Formula Funds	Funding	Carry In	New	Formula funds	Formula Funds	Funding
ITA	\$ 32,508.00	0	4	\$ -	\$ 5,500.00	\$ -	1	19	\$ 1,771.00	\$ 25,237.00	\$ -	0	0	\$ -	\$ -	\$ -
OJT	\$ 39,058.91	2	6	\$ 4,291.20	\$ 14,921.00	\$ -	1	7	\$ 2,912.71	\$ 16,934.00	\$ -					
Customized	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -					
Contracted	\$ 1,006.00	0	0	\$ -	\$ 1,006.00	\$ -	0	0	\$ -	\$ -	\$ -					
Total	\$ 72,572.91	2	10	\$ 4,291.20	\$ 21,427.00	\$ -	2	26	\$ 4,683.71	\$ 42,171.00	\$ -	0	0	\$ -	\$ -	\$ -

County Name:		PY 2014 Training Projection														
Rensselaer		Adult					Dislocated Worker					Youth				
		# Participants in Training		Expenditures			# Participants in Training		Expenditures			# Participants in Training		Expenditures		
				PY13 Carry In	PY14 Formula	Non-WIA			PY13 Carry In	PY14 Formula	Non-WIA			PY13 Carry In	PY14 Formula	Non-WIA
Training Type	Total Expenditures	Carry In	New	Funds	Funds	Funding	Carry In	New	Funds	Funds	Funding	Carry In	New	Funds	Funds	Funding
ITA	\$ 71,320.00	3	14	\$ 7,500.00	\$ 15,000.00	\$ -	2	16	\$ 3,820.00	\$ 25,000.00	\$ -	0	10	\$ -	\$ 20,000.00	\$ -
OJT	\$ 82,987.00	3	16	\$ 13,231.00	\$ 25,000.00	\$ -	5	18	\$ 24,756.00	\$ 20,000.00	\$ -					
Customized	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -					
Contracted	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -					
Total	\$ 154,307.00	6	30	\$ 20,731.00	\$ 40,000.00	\$ -	7	34	\$ 28,576.00	\$ 45,000.00	\$ -	0	10	\$ -	\$ 20,000.00	\$ -

County Name:		Total PY 2013 Training reported														
Schenectady County Career		Adult					Dislocated Worker					Youth				
		# Participants in Training		Expenditures			# Participants in Training		Expenditures			# Participants in Training		Expenditures		
				PY12 Carry In	PY13	Non-WIA			PY12 Carry In	PY13	Non-WIA			PY12 Carry In	PY13	Non-WIA
Training Type	Total Expenditures	Carry In	New	Formula funds	Formula Funds	Funding	Carry In	New	Formula funds	Formula Funds	Funding	Carry In	New	Formula funds	Formula Funds	Funding
ITA	\$ 97,049.00	3	20	\$ 6,764.00	\$ 30,000.00	\$ -	10	16	\$ 5,889.00	\$ 40,000.00	\$ 14,396.00	0	0	\$ -	\$ -	\$ -
OJT	\$ 1,769.00	0	0	\$ -	\$ -	\$ -	0	1	\$ -	\$ -	\$ 1,769.00					
Customized	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -					
Contracted	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -					
Total	\$ 98,818.00	3	20	\$ 6,764.00	\$ 30,000.00	\$ -	10	17	\$ 5,889.00	\$ 40,000.00	\$ 16,165.00	0	0	\$ -	\$ -	\$ -

County Name:		PY 2014 Training Projection														
Schenectady County Career		Adult					Dislocated Worker					Youth				
		# Participants in Training		Expenditures			# Participants in Training		Expenditures			# Participants in Training		Expenditures		
				PY13 Carry In	PY14 Formula	Non-WIA			PY13 Carry In	PY14 Formula	Non-WIA			PY13 Carry In	PY14 Formula	Non-WIA
Training Type	Total Expenditures	Carry In	New	Formula funds	Funds	Funding	Carry In	New	Formula funds	Funds	Funding	Carry In	New	Formula funds	Funds	Funding
ITA	\$ 123,738.00	7	26	\$ 6,000.00	\$ 40,000.00	\$ -	8	30	\$ 3,738.00	\$ 40,000.00	\$ 34,000.00	0	0	\$ -	\$ -	\$ -
OJT	\$ 11,000.00	0	2	\$ -	\$ 2,500.00	\$ 3,000.00	0	2	\$ -	\$ 2,500.00	\$ 3,000.00					
Customized	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -					
Contracted	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -					
Total	\$ 134,738.00	7	28	\$ 6,000.00	\$ 42,500.00	\$ 3,000.00	8	32	\$ 3,738.00	\$ 42,500.00	\$ 37,000.00	0	0	\$ -	\$ -	\$ -

County Name:		Total PY 2013 Training reported														
XXXXXXXXXX		Adult					Dislocated Worker					Youth				
		# Participants in Training		Expenditures			# Participants in Training		Expenditures			# Participants in Training		Expenditures		
				PY12 Carry In	PY13	Non-WIA			PY12 Carry In	PY13	Non-WIA			PY12 Carry In	PY13	Non-WIA
Training Type	Total Expenditures	Carry In	New	Formula funds	Formula Funds	Funding	Carry In	New	Formula funds	Formula Funds	Funding	Carry In	New	Formula funds	Formula Funds	Funding
ITA	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -
OJT	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -					
Customized	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -					
Contracted	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -					
Total	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -

County Name:		PY 2014 Training Projection														
XXXXXXXXXX		Adult					Dislocated Worker					Youth				
		# Participants in Training		Expenditures			# Participants in Training		Expenditures			# Participants in Training		Expenditures		
				PY13 Carry In	PY14 Formula	Non-WIA			PY13 Carry In	PY14 Formula	Non-WIA			PY13 Carry In	PY14 Formula	Non-WIA
Training Type	Total Expenditures	Carry In	New	Funds	Funds	Funding	Carry In	New	Funds	Funds	Funding	Carry In	New	Funds	Funds	Funding
ITA	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -
OJT	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -					
Customized	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -					
Contracted	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -					
Total	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -

5		County Name:		Total PY 2013 Training reported															
		XXXXXXXXXX		Adult					Dislocated Worker					Youth					
				# Participants in Training			Expenditures			# Participants in Training		Expenditures			# Participants in Training		Expenditures		
				PY12 Carry In		PY13	Non-WIA	PY12 Carry In	PY13	Non-WIA	PY12 Carry In	PY13	Non-WIA	PY12 Carry In	PY13	Non-WIA			
				Formula funds	Formula Funds	Funding	Formula funds	Formula Funds	Funding	Formula funds	Formula Funds	Funding	Formula funds	Formula Funds	Funding				
		Training Type	Total Expenditures	Carry In	New	Carry In	New	Carry In	New	Carry In	New	Carry In	New	Carry In	New				
		ITA	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	
		OJT	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -						
		Customized	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -						
		Contracted	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -						
		Total	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	

5		County Name:		PY 2014 Training Projection															
		XXXXXXXXXX		Adult					Dislocated Worker					Youth					
				# Participants in Training			Expenditures			# Participants in Training		Expenditures			# Participants in Training		Expenditures		
				PY13 Carry In		PY14 Formula	Non-WIA	PY13 Carry In	PY14 Formula	Non-WIA	PY13 Carry In	PY14 Formula	Non-WIA	PY13 Carry In	PY14 Formula	Non-WIA			
				Formula funds	Funds	Funding	Formula funds	Funds	Funding	Formula funds	Funds	Funding	Formula funds	Funds	Funding				
		Training Type	Total Expenditures	Carry In	New	Carry In	New	Carry In	New	Carry In	New	Carry In	New	Carry In	New				
		ITA	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	
		OJT	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -						
		Customized	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -						
		Contracted	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -						
		Total	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -	

TOTALS

Note: This sheet will total automatically.

		Total PY 2013 Training reported														
Totals for LWIA		Adult					Dislocated Worker					Youth				
		# Participants in Training		Expenditures			# Participants in Training		Expenditures			# Participants in Training		Expenditures		
				PY12 Carry In	PY13				PY12 Carry In	PY13				PY12 Carry In	PY13	
		Carry In	New	Formula funds	Formula Funds	Non-WIA Funding	Carry In	New	Formula funds	Formula Funds	Non-WIA Funding	Carry In	New	Formula funds	Formula Funds	Non-WIA Funding
Training Type	Total Expenditures															
ITA	\$ 411,764.00	12	108	\$ 43,118.00	\$ 127,963.00	\$ -	11	153	\$ 7,660.00	\$ 191,488.00	\$ 14,396.00	0	0	\$ -	\$ 27,139.00	\$ -
OJT	\$ 40,827.91	2	6	\$ 4,291.20	\$ 14,921.00	\$ -	1	8	\$ 2,912.71	\$ 16,934.00	\$ 1,769.00					
Customized	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -					
Contracted	\$ 1,006.00	0	0	\$ -	\$ 1,006.00	\$ -	0	0	\$ -	\$ -	\$ -					
Total	\$ 453,597.91	14	114	\$ 47,409.20	\$ 143,890.00	\$ -	12	161	\$ 10,572.71	\$ 208,422.00	\$ 16,165.00	0	0	\$ -	\$ 27,139.00	\$ -

		PY 2014 Training Projection														
Totals for LWIA		Adult					Dislocated Worker					Youth				
		# Participants in Training		Expenditures			# Participants in Training		Expenditures			# Participants in Training		Expenditures		
				PY13 Carry In	PY14 Formula				PY13 Carry In	PY14 Formula				PY13 Carry In	PY14 Formula	
		Carry In	New	Funds	Funds	Non-WIA Funding	Carry In	New	Funds	Funds	Non-WIA Funding	Carry In	New	Funds	Funds	Non-WIA Funding
Training Type	Total Expenditures															
ITA	\$ 420,058.00	13	109	\$ 33,500.00	\$ 135,000.00	\$ -	15	135	\$ 27,558.00	\$ 145,000.00	\$ 34,000.00	0	10	\$ -	\$ 45,000.00	\$ -
OJT	\$ 93,987.00	3	18	\$ 13,231.00	\$ 27,500.00	\$ 3,000.00	5	20	\$ 24,756.00	\$ 22,500.00	\$ 3,000.00					
Customized	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -					
Contracted	\$ -	0	0	\$ -	\$ -	\$ -	0	0	\$ -	\$ -	\$ -					
Total	\$ 514,045.00	16	127	\$ 46,731.00	\$ 162,500.00	\$ 3,000.00	20	155	\$ 52,314.00	\$ 167,500.00	\$ 37,000.00	0	10	\$ -	\$ 45,000.00	\$ -

PY 2013 FTE Staffing -									
Function/ Type of Service	WIA Adult	WIA DW	WIA Youth	WIA Admin	Wagner-Peyser	REA	DVOP LVER	Other Funding	Total
WIB	0.67	0.66	0.67	0	0	0	0	0	2
TAA	0	0.35	0	0	0	0	0	0	0.35
Core/Intensive	4.9	5.2	2.5	0.1	4	5	2	12.8	36.5
Business Services	0.15	0.2	0.2	0	0.5	0	0	0	1.05
Rapid Response	0.33	0.34	0.33	0	0	0	0	0	1
Youth Services	2.5	2.5	4.7	0	0	0	0	1.1	10.8
Admin/Fiscal/Supervision	1.9	1.9	2.4	3.6	1	0	0	0.1	10.9
Total	10.45	11.15	10.8	3.7	5.5	5	2	14	62.6

Projected PY 2014 FTE Staffing									
Function/Type of Service	WIA Adult	WIA DW	WIA Youth	WIA Admin	Wagner-Peyser	REA	DVOP LVER	Other Funding	Total
WIB	0.67	0.66	0.67	0	0	0	0	0	2
TAA	0	0.35	0	0	0.5	0	0	0	0.85
Core/Intensive	5.7	5.5	3	0.1	12.5	5	2	11.2	45
Business Services	0.15	0.2	0.2	0	3.5	0	0	0	4.05
Rapid Response	0.33	0.34	0.33	0	0	0	0	0	1
Youth Services	2.5	2.5	5.2	0	0	0	0	1.1	11.3
Admin/Fiscal/Supervision	2.4	2.4	2.9	3.6	1	0	0	0.1	12.4
Total	11.75	11.95	12.3	3.7	17.5	5	2	12.4	76.6

Note: The total FTE's here should match the total staff that are funded in the LWIA.

WIA/Other Funds Budget

Blue Cells must be filled in.

LWIA NAME:

Capital Region

Attachment I

	Totals	WIA				Other Funding
		Adult	DW	Youth	Admin	
Revenue						
WIA PY 13 Carryover at 6/30/14	\$ 516,683.00	\$ 150,930.00	\$ 175,386.00	\$ 133,810.00	\$ 39,884.00	\$ 16,673.00
WIA PY 14 NOA	\$ 4,823,586.00	\$ 643,036.00	\$ 762,272.00	\$ 1,286,007.00	\$ 281,736.00	\$ 1,850,535.00
Total Revenue	\$ 5,340,269.00	\$ 793,966.00	\$ 937,658.00	\$ 1,419,817.00	\$ 321,620.00	\$ 1,867,208.00
Expenditures- One Stop						
Staff Costs						
Staff Salaries	\$ 2,391,320.00	\$ 427,599.00	\$ 473,922.00	\$ 510,364.00	\$ 137,657.00	\$ 841,778.00
Fringe Benefits	\$ 1,448,250.00	\$ 264,745.00	\$ 289,473.00	\$ 322,082.00	\$ 67,029.00	\$ 504,921.00
Travel	\$ 7,700.00	\$ 1,100.00	\$ 1,100.00	\$ 2,400.00	\$ -	\$ 3,100.00
Other Related Staff Costs	\$ 8,500.00	\$ 500.00	\$ 500.00	\$ 1,250.00	\$ 250.00	\$ 6,000.00
Total Costs	\$ 3,855,770.00	\$ 693,944.00	\$ 764,995.00	\$ 836,096.00	\$ 204,936.00	\$ 1,355,799.00
Operational Costs						
WIB Costs	\$ 185,119.00	\$ 54,373.00	\$ 54,373.00	\$ 54,373.00	\$ -	\$ 22,000.00
One-Stop Costs						
Rent	\$ 356,118.00	\$ 42,816.00	\$ 43,908.00	\$ 43,782.00	\$ 124,330.00	\$ 101,282.00
Utilities	\$ 24,700.00	\$ 3,531.00	\$ 3,736.00	\$ 3,634.00	\$ 514.00	\$ 13,285.00
Supplies	\$ 100,500.00	\$ 28,961.00	\$ 29,096.00	\$ 28,986.00	\$ 3,000.00	\$ 10,457.00
Cleaning Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Internet and IT Services Expenses	\$ 37,200.00	\$ 4,470.00	\$ 4,810.00	\$ 4,540.00	\$ 7,450.00	\$ 15,930.00
Leased Equipment	\$ 2,200.00	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00	\$ -
Other Related Operational Costs	\$ 224,390.00	\$ 33,604.00	\$ 26,758.00	\$ 26,960.00	\$ 46,694.00	\$ 90,374.00
Total Operational Costs	\$ 930,227.00	\$ 168,305.00	\$ 163,231.00	\$ 162,825.00	\$ 182,538.00	\$ 253,328.00
Other Program Costs						
Support Services	\$ 18,705.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 12,705.00
Youth Wages	\$ 370,846.00	\$ -	\$ -	\$ 55,731.00	\$ -	\$ 315,115.00
Other Related Program costs	\$ 2,500.00					\$ 2,500.00
Total Program Costs	\$ 392,051.00	\$ 2,000.00	\$ 2,000.00	\$ 57,731.00	\$ -	\$ 330,320.00
Training Costs						
Total Training Costs	\$ 514,045.00	\$ 209,231.00	\$ 219,814.00	\$ 45,000.00		\$ 40,000.00
Total Expenditures	\$ 5,692,093.00	\$ 1,073,480.00	\$ 1,150,040.00	\$ 1,101,652.00	\$ 387,474.00	\$ 1,979,447.00
Carry-over Funds to PY15	\$ (351,824.00)	\$ (279,514.00)	\$ (212,382.00)	\$ 318,165.00	\$ (65,854.00)	\$ (112,239.00)

		Budget Summary for: Albany - Rensselaer - Schenectady					
		WIA				Other Funding	
Totals	Adult	DW	Youth	Admin			
Total Revenue PY'14	\$ 5,340,269.00	\$ 793,966.00	\$ 937,658.00	\$ 1,419,817.00	\$ 321,620.00	\$ 1,867,208.00	
Total Staff Costs	\$ 3,855,770.00	\$ 693,944.00	\$ 764,995.00	\$ 836,096.00	\$ 204,936.00	\$ 1,355,799.00	
Total Operational Cost:	\$ 930,227.00	\$ 168,305.00	\$ 163,231.00	\$ 162,825.00	\$ 182,538.00	\$ 253,328.00	
Total Participant Cost	\$ 392,051.00	\$ 2,000.00	\$ 2,000.00	\$ 57,731.00	\$ -	\$ 330,320.00	
Total Training Costs	\$ 514,045.00	\$ 209,231.00	\$ 219,814.00	\$ 45,000.00	\$ -	\$ 40,000.00	
Total Expenditures	\$ 5,692,093.00	\$ 1,073,480.00	\$ 1,150,040.00	\$ 1,101,652.00	\$ 387,474.00	\$ 1,979,447.00	
Carry-over Funds to PY15	\$ (351,824.00)	\$ (279,514.00)	\$ (212,382.00)	\$ 318,165.00	\$ (65,854.00)	\$ (112,239.00)	

Operational Cost Breakdown	
WIB Costs	\$ 185,119.00
Rent	\$ 356,118.00
Utilities	\$ 24,700.00
Supplies	\$ 100,500.00
Cleaning Expenses	\$ -
Internet and IT Services Expenses	\$ 37,200.00
Leased Equipment	\$ 2,200.00
Other Related Operational Costs	\$ 224,390.00
Total Operational Costs	\$ 930,227.00

		Staffing Totals	
		2013	2014
WIB		2	2
TAA		0.35	0.85
Core/Intensive		36.5	45
Business Services		1.05	4.05
Rapid Response		1	1
Youth Services		10.8	11.3
Admin/Fiscal/ Supervision		10.9	12.4
Total		62.6	76.6

Training Totals		
	PY'13	PY'14
ITA	\$ 411,764.00	\$ 420,058.00
OJT	\$ 40,827.91	\$ 93,987.00
Customized	\$ -	\$ -
Contracted	\$ 1,006.00	\$ -
Totals	\$ 453,597.91	\$ 514,045.00

Youth Activity Provider Name	Address	City	State	Zip Code	Phone Number	Contact Name	Contact Title	Contact Email	Type of Arrangement (e.g. Agreement, MOU, collaboration, contractual)	Start Date (if applicable)	End Date (if applicable)	Planned Expenditures for PY14	Counties Served	Planned Enrollments PY14 In-School	Planned Enrollments PY14 Out-of-School	Using the definition of successful in Question 8 of the Local Plan, has this provider been successful? (Yes or No)
City of Albany, Department of Youth and Workforce Services	175 Central Avenue,	Albany	NY	12206	(518) 434-5723	Raphael Tucker	Deputy Commissioner	spicerj@ci.albany.ny.us	contractual	7/1/2014	6/30/2015	WIA Administration	Albany		56	Yes
Albany City School District - Alternative Learning Center	50 Lark Street	Albany	NY	12206	(518) 475-6525	Sophia Newell	Principal	snewell@albany.k12.ny.us	collaboration			NA	Albany		NA	Yes
Capital Region BOCES	900 Watervliet-Shaker Road	Albany	NY	12205	(518) 862-4900				collaboration	NA	NA	ITAs	Albany, Schenectady, Schoharie		Varies	Yes
Equinox, Inc.	95 Central Avenue	Albany	NY	12206	(518) 434-6135	Jill Rafferty-Weinisch	Director, Youth Services	jrafferty-weinisch@equinox.org	collaboration	NA	NA	NA	Albany, Rensselaer, Schenectady		NA	Yes
Hudson Valley Community College	80 Vandenberg Avenue/175 Central Avenue,	Albany	NY	12206	(518) 629-7343	Debbie Shoemaker	Director, Community and Professional Education	d.shoemaker@hvc.edu	collaboration	NA	NA	ITAs	Albany, Rensselaer		Varies	Yes
Schenectady County Community College	78 Washington Avenue/175 Central Avenue,	Albany	NY	12206	(518) 381-1314	Matthew Grattan	Executive Director of Workforce Development	grattanm@sunysccc.edu	collaboration	NA	NA	ITAs	Albany, Schenectady		Varies	Yes
Capital District Educational Opportunity Center (EOC)	30 North Russell Road	Albany	NY	12206	(518) 273-1900	Amy Conley	Pprogram Coordinator	a.conley@hvcc.edu	collaboration	NA	NA	ITAs	Albany, Rensselaer		Varies	Yes
Albany Community Action Partnership	333 Sheridan Avenue	Albany	NY	12206	(518) 463-3175	Kathleen Cloutier	Executive Director		collaboration	NA	NA	NA	Albany		NA	Yes
Arc of Rensselaer County	79 102nd St	Troy	NY	12180	518-274-3110	Charles Miskovsky	Transition Coordinator	cmiskovsky@renarc.org	contractual & collaboration	12/1/2012	8/31/2015		Rensselaer	40		Yes
Capital District Educational Opportunity Center (HVCC)	180 Congress St	Troy	NY	12180	518-273-1900	Katie Bradley	Coordinator for Advancement	k.bradley@hvcc.edu	contractual & collaboration	12/1/2012	6/30/2015		Rensselaer		15	Yes
Questar III	35 Colleen Rd	Troy	NY	12180	518-273-2264	Dennis Dinoto	Director	Dennis.DiDonato@questar.org	collaboration				Rensselaer			
Hudson Valley Community College	80 Vandenberg Ave	Troy	NY	12180	518-629-4822	Admissions			collaboration							
Rensselaer County One Stop Center	1600 Seventh Ave	Troy	NY	12180	518-270-2860	Brian Williams	Sr. Employment & Training Coordinator	brian@capreg.org					Rensselaer			
Boys & Girls Club of Schenectady, Inc.	P.O. Box 466	Schenectady	NY	12301	(518) 374-4714	Louise DiFabbio	Program Coordinator	ldf7@juno.com	contractual & collaboration	7/1/2014	6/30/2015	45,000	Schenectady	30		Yes
Cornell Cooperative Extension of Schenectady County	107 Nott Terrace Suite # 301	Schenectady	NY	12308	(518) 372-1622	Debbie Forester	Program Coordinator	djf228@cornell.edu	contractual & collaboration	7/1/2014	6/30/2015	20,000	Schenectady	10		Yes
Northeast Parent & Child Society	530 Franklin Street	Schenectady	NY	12305	(518) 372-4100 Ext. 225	Jennifer Lawrence	Program Coordinator	jennifer.lawrence@neparentchild.org	contractual & collaboration	7/1/2014	6/30/2015	35,000	Schenectady		30	Yes
Schenectady County Community College	78 Washington Ave.	Schenectady	NY	12305	(518) 381-1366	Admissions			collaboration				Schenectady			
Schenectady County One Stop	797 Broadway	Schenectady	NY	12305	(518) 344-2737	Jennifer Bargy	WIA Youth Coordinator	Jennifer.Bargy@dfa.state.ny.us					Schenectady			
Washington Irving Adult Education Center	422 Mumford Street	Schenectady	NY	12307	(518) 370-8220	Jesse Roylance	Director	roylancej@schenectady.k12.ny.us	collaboration				Schenectady			

Youth Program Design Framework	Provider Names
Intake and Registration	
Objective Assessment	City of Albany, Department of Youth and Workforce Services; Rensselaer County One Stop Center, Arc of Rensselaer County, Commission on Economic Opportunity, Capital District Educational Opportunity Center; Boys & Girls Club, Cornell, Northeast
Individual Service Strategy	City of Albany, Department of Youth and Workforce Services; Rensselaer County One Stop Center, Arc of Rensselaer County, Commission on Economic Opportunity, Capital District Educational Opportunity Center; Boys & Girls Club, Cornell, Northeast

Youth Program Element	Provider Names
Tutoring/Study Skills Training/Instruction leading to completion of secondary school	Albany City School District(S.U.N.Y. Albany, Siena, Foster Grandparent); Arc of Rensselaer County, Commission on Economic Opportunity, Capital District Educational Opportunity Center; Boys & Girls Club, Cornell, Northeast
Alternative Secondary School Services	Albany City School District, Hudson Valley Community College, Schenectady County College; Commission on Economic Opportunity, Capital District Educational ; Northeast & Washington Irving
Summer employment opportunities	City of Albany; Rensselaer County One Stop Center, Arc of Rensselaer County; Boys & Girls Club, Cornell, Northeast, Schenectady County One Stop
Paid and unpaid work experience	City of Albany, Department of Youth and Workforce Services; Rensselaer County One Stop Center, Arc of Rensselaer County, Commission on Economic Opportunity, Capital District Educational Opportunity Center; Arc of Rensselaer County, Commission on Economic; Boys & Girls Club, Cornell, Northeast, Schenectady County One Stop
Occupational skills training	Capital Region BOCES, Hudson Valley Community College, Schenectady County Community College, Albany Community Action Partnership; Commission on Economic Opportunity, Capital District Educational Opportunity Center; Northeast, Schenectady County Community College
Leadership development opportunities	City of Albany, Department of Youth and Workforce Services; Rensselaer County One Stop Center, Arc of Rensselaer County, Commission on Economic Opportunity, Capital District Educational Opportunity Center; Boys & Girls Club, Cornell, Northeast
Supportive Services	Equinox, Inc.; Arc of Rensselaer County, Commission on Economic Opportunity, Capital District Educational Opportunity Center; Boys & Girls Club, Cornell, Northeast, Schenectady County One Stop
Adult Mentoring	City of Albany, Department of Youth and Workforce Services; Arc of Rensselaer County, Commission on Economic Opportunity, Capital District Educational Opportunity Center
Follow Up Services	City of Albany, Department of Youth and Workforce Services; Rensselaer County One Stop Center, Arc of Rensselaer County, Commission on Economic Opportunity, Capital District Educational Opportunity Center; Boys & Girls Club, Cornell, Northeast
Comprehensive Guidance and Counseling	City of Albany, Department of Youth and Workforce Services, Equinox, Inc., Rensselaer County One Stop Center, Arc of Rensselaer County, Commission on Economic Opportunity, Capital District Educational Opportunity Center; Boys & Girls Club, Cornell, Northeast, Schenectady County One Stop

CRWIB Youth Policies

FULL BOARD MEETING 12/12/01

Schenectady Youth Proposal:

Pierce Hoyt – Youth Council at last meeting. Issues of problems from Schenectady were taken care of. Recommended third youth proposal to WIB – individual referral services – this will give service navigator, at the completion of training (if youth have skills) services to assist youth after exiting program. Proposed cost \$52,000 - \$42,000 WIA dollars and \$10,000 in-kind services.

Pierce Hoyt moved that Board approve Schenectady proposal (committee report – no second necessary). Motion carried.

Eligibility Requirements to Serve Youth:

An eligible youth is defined as an individual who:

- Is age 14 through 21;
- Is a low income individual, as defined in the WIA section 101(25); and
- Is within one or more of the following categories:
 1. Deficient in basic literacy skills;
 2. School dropout;
 3. Homeless, runaway, or foster child;
 4. Pregnant or parenting;
 5. Offender; or
 6. **Is an individual (including a youth with a disability) who requires additional assistance to complete an educational program, or to secure and hold employment. Additional assistance is defined as: has no work history or poor work history. Poor work history is defined as: has not maintained unsubsidized employment with the same employer for 6 months or more.**

Gary Nicklaus moved to accept 6th barrier – Jim McCaffrey and Maryanne Gronau seconded motion. Approved.

PY 2014 CRWIB BUDGET

July 1, 2014-June 30, 2015

Cost Category	PY 2014 Centralized Budget					Less		2014-2014
	WIA			Total	WIF Grant		Total Centralized	
	Adult	DW	Youth					
DG	\$ 32,100	\$ 33,042	\$ 32,100	\$ 97,242	\$ 20,000		\$ 77,242	
LF	\$ 20,683	\$ 21,279	\$ 20,683	\$ 62,645	\$ 2,000		\$ 62,645	
Supplies/Postage/Copier etc	\$ 1,000	\$ 1,000	\$ 1,000	\$ 3,000			\$ 3,000	
Office Equipment	\$ 1,300	\$ 1,300	\$ 1,300	\$ 3,900	\$ -		\$ 3,900	
Conference and Mtg	\$ 650	\$ 650	\$ 650	\$ 1,950	\$ -		\$ 1,950	
Profession Services	\$ 500	\$ 500	\$ 500	\$ 1,500	\$ -		\$ 1,500	
Other Related Items	\$ 550	\$ 550	\$ 550	\$ 1,000	\$ -		\$ 1,000	
WIB EXPENSE SUBTOTAL	\$ 56,783	\$ 58,321	\$ 56,783	\$ 171,237	\$ 22,000		\$ 151,237	

Income Offset to Career Centers During Year One of the WIF 3 Year Grant

		Salary	FTE	Total	
From WIF Grant	Workforce Advisors	\$30,000	3	\$90,000	\$ 61,237
	Business Services Rep	\$7,500	2	\$15,000	\$ 46,237

CENTRALIZED COST WITH WIF & WIB ACCOUNT OFFSETS \$46,237

Other potential offsets	Training Funds for STEM 2Step Training	\$60,000
	NWRC Exam Fees for STEM Jobseekers	\$5,225
	Total additional potential offsets	\$65,225

***Any additional funds needed will be taken from the WIB Account**