

Capital Region Workforce Development Board

Friday, December 10, 2021 – Virtual (Zoom) Meeting Minutes

Meeting Called to Order:

- Ian Glasgow called to order the Capital Region Workforce Development Board meeting at 1:04pm on December 10, 2021 via Zoom

Roll Call:

Board Attendance: *(Members in attendance indicated with an x)*

- | | |
|--|--|
| <input checked="" type="checkbox"/> Mary Blais, NYS Dept. of Labor | <input checked="" type="checkbox"/> Maria Huntington, Cap. Reg. BOCES |
| <input type="checkbox"/> Neenah Bland, ACAP | <input checked="" type="checkbox"/> Jim Hurley, Home Instead |
| <input type="checkbox"/> Paul Brady, Schenectady County DSS | <input checked="" type="checkbox"/> Katherine Maciol, CEO |
| <input checked="" type="checkbox"/> Scott Brazie, ACCES-VR | <input checked="" type="checkbox"/> Nathan Mandsager, Schenectady ARC |
| <input type="checkbox"/> Graig Carbino, CapCom FCU | <input checked="" type="checkbox"/> Elisa Martin, SCAP |
| <input type="checkbox"/> Colleen Costello, Vital Vio, Inc. | <input checked="" type="checkbox"/> Joseph McDonald, Maria College |
| <input checked="" type="checkbox"/> Sonya Del Peral, Nine Pin Ciderworks | <input checked="" type="checkbox"/> Katie Newcombe, CEG |
| <input checked="" type="checkbox"/> Lee Eck, IUPAT DC-9 | <input type="checkbox"/> Denise Padula, Alchar Printing Group |
| <input checked="" type="checkbox"/> Leola Edelin, Renaissance Hotel | <input checked="" type="checkbox"/> Michael Mastropietro, IBEW Local 236 |
| <input checked="" type="checkbox"/> Sharon Gerasia, Golub Corporation | <input type="checkbox"/> Maggie Walker, Amazon |
| <input checked="" type="checkbox"/> Ian Glasgow, Next Advance | <input checked="" type="checkbox"/> Mark Westcott, TCI of NY LLC |
| <input checked="" type="checkbox"/> Nicole Harrington, CDPHP | <input checked="" type="checkbox"/> Sarah Wilson-Sparrow, SUNY Schenectady |
| <input checked="" type="checkbox"/> Penny Hill, HVCC | |

Board Staff Attendance: *(Members in attendance indicated with an x)*

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| <input checked="" type="checkbox"/> Brian Williams, Executive Director | <input checked="" type="checkbox"/> Amber Robbie- WIOA Fiscal Grant Recipient |
|--|---|

Career Center Staff Attendance: *(Members in attendance indicated with an x)*

- | | |
|--|---|
| <input checked="" type="checkbox"/> Jennifer Bargy – Schenectady County | <input type="checkbox"/> Michael McLaughlin, Albany County |
| <input checked="" type="checkbox"/> Bailey Gardiner – Schenectady County | <input checked="" type="checkbox"/> Raphael Tucker, City of Albany |
| <input checked="" type="checkbox"/> Jonathan Jones- City of Albany | <input checked="" type="checkbox"/> Adam Slagle, Regional Business Services/Schen |
| <input checked="" type="checkbox"/> Tracy Ellis – Rensselaer County | <input checked="" type="checkbox"/> Luc Rogers – Albany County |

Guest Attendance: *(Members in attendance indicated with an x)*

- | | |
|--|---|
| <input checked="" type="checkbox"/> Kevin Alexander – NYSDOL | <input checked="" type="checkbox"/> Katie Demuth – ACCES-VR |
| <input checked="" type="checkbox"/> Susan Gallagher - NYSDOL | |

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Approval of Minutes:

Ian Glasgow made a motion to approve the board minutes from the September 17, 2021 meeting, it was seconded by Lee Eck. All approved, none opposed or abstained; motion carried.

Capital Region Labor Market Information Update:

Kevin Alexander presented on local labor market. Showed updated labor market data from the new monthly NYSDOL Capital Region Labor Market Briefing and other LMI tools. Supplied statistics based on occupations and industries and growth shown pre-pandemic and numbers after pandemic. Noted the highest industries include government, education, health care, trade/transportation (including retail), and professional/business services. The Capital Region gained 11,500 jobs over last year and warehousing jobs have offset the loss of jobs in other industries. Still down 23,000 jobs from 2019. Labor force has been declining, so the concern is whether the region's growth will continue. Low unemployment rate is attributed to stable industry sectors of government, education, and healthcare.

Executive Committee Update:

In Glasgow presented that Mark Westcott, the current Vice Chair has asked to step down from this role to due increased commitments, and a nomination for a new Vice Chair is needed. Sarah Wilson-Sparrow nominated Jim Hurley to serve in the role of Vice Chair of the Board and serve on the Executive Committee. Maria Huntington made the motion to appoint Jim Hurley as the Vice Chair of the Board. Lee Eck seconded the motion. All approved, none opposed or abstained; motion carried. Executive Committee is meeting quarterly.

Report from Youth & Emerging Worker Committee & WIOA funding recommendations for Albany

Presented by Chair Nathan Mandsager (The committees report was sent out with previous board notes)

The WIOA Youth RFP was re-issued for Albany this fall. Thank you to the WIOA Youth RFP Review Committee for reviewing the applications that were submitted. Committee recommendations were sent out to all Board members prior to the meeting. Committee is recommending funding the following for Albany:

SEAT Center - \$28,966 to serve 10 youth

JTC Center - \$33,534 to serve 12 youth

Learn Tech Teach - \$62,500 to serve 30 youth

Jim Hurley made a motion to approve the funding the Albany proposals, it was seconded by Lee Eck. Majority in favor, none opposed two abstentions.

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Policy & Oversight Committee:

Presented by Chair Mary Blais (The committees report was sent out with previous board notes)

The Board is required to procure a One Stop System Operator every four years. The current Operator is Albany County. The role of the One Stop System Operator, in a consultant capacity, is to play the critical role in supporting the local workforce system to coordinate the many partners in the region to achieve comprehensive delivery of services and we will be asking for a minimum of four meetings per year from this RFP. The RFP will be released December 13 and was sent to Board members prior. No vote required. Committee will review submitted proposals in January.

NEW Business Services Committee:

Presented by WDB Regional Business Services Coordinator Adam Slagle

New Committee will be started with first meeting scheduled for January 10. Any Board members interested, contact Adam.

Board Chair Report:

2022 Board calendar sent to Board Members. Request for signed 2022 Conflict of Interest forms be returned to Brian Williams from all Board Members.

Executive Directors Report:

USDOL Pilot Community ReInvestment Act

- Chosen to be 1 of 3 WDBs in the nation for pilot projects to build strategies and collaboration with banking industry
- First Leadership Meeting held in November
- Strong interest from banks spoken to

Meeting with Marmen at Port of Albany

- OSW project, number of jobs, training needs, the WDB acting as central convener

Partnership with Capital Region BOCES component School Districts

- School district to pay for embedded career center staff into schools to work with students, counselors, staff
- Consur back to BOCES approved in October
- Conversations with Schenectady, Mohonasen, Ravena/Coeymans/Selkirk, Hoosick Falls, East Greenbush, Shalomont

Disability Resource Coordinator funding

- Existing staff to be funded by new 100K per year for the next 3 years
- Revenue generated through SSA for TTW customers

Workforce Partnership

- Identified need of referral and data sharing tool – presentation made by Alliance for Better Health – Health Together Unite Us platform

Media

- WMHT Future of Work Community Town Hall
- Times Union – story on hiring needs of businesses, story on attracting and retaining young talent

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Through the International Center of the Capital Region

- spoke to representatives from Israel around STEM jobs for females and what we are doing in the Capital Region to promote

Panelist at NYS Economic Development Council annual conference

- “Proven Approaches to Meet Employers’ Workforce Needs”

Chambers of Commerce – Rensselaer, Capital Region, Bethlehem

- Connect w/ Career Video series – Rensselaer
- Manufacturing month tours – Bethlehem
- Future endeavors with Capital Region Chamber

Invited to sit on Governor’s Office REDC Childcare Workgroup

- Impact on lack of childcare slots has on employment
- Concern of lack of childcare workers
- Grants release from OCFS for Childcare deserts, training, etc

Frog Alley Brewing

- Announcement from DOL Commissioner and SUNY Chancellor on New Registered apprenticeship in Craft Brewing/Distilling

Other Business

Board moved into Executive Session at 2:18pm to discuss personnel matters. Motion to go into Executive Session by Maria Huntington. Seconded by Sonya del Peral. All in favor.

Action taken during Executive session to provide a raise to Executive Director for 2022.

Next Meeting:

- Friday, March 11, 2022 at 1pm

Meeting Adjournment:

Maria Huntington made a motion to adjourn the meeting, it was seconded by Elise Martin. All approved, none opposed or abstained; motion carried.